PlanIT Geo™
developers of TreePlotter

7878 Wadsworth Boulevard
Suite 340, Arvada, CO 80003
sales@planitgeo.com | 866.256.1787
www.planitgeo.com

PAY: Commensurate with experience

LOCATION: Home office is located in Arvada, Colorado. Option for remote work is available, California or Pacific Northwest preferred.

DESCRIPTION: **URBAN FORESTRY PLANNER (JANUARY 2023)**

PlanIT Geo provides leading consulting services and enterprise GIS software for urban trees, parks, and related green infrastructure asset management. We are seeking an Urban Forestry Planner to join our team. In this role you will work with a group of dedicated professionals to deliver innovative solutions to urban forestry clients worldwide in government, nonprofit, and campus sectors. We are a fast-growing company near Denver with employees around the U.S. and partners and customers around the globe. This is an exciting period in our company's growth, with plenty of opportunity to advance, lead, and grow along with us.

The ideal candidate will be knowledgeable, genuine, disciplined, ethical, and passionate about nature, planning, technology, and growth. You will amplify our vision, "Mapping the World's Urban Forests for a Greener Future", which drives us every day to provide high quality, mission-driven results and impact to our clients and the industry as a whole.

As an Urban Forestry Planner with PlanIT Geo, you will be supporting the Urban Forestry Consulting Services section with professional work relating to strategic long-term urban forest management planning. This may include the development, planning, and application of methods and practices intended to create sustainable and resilient urban environments within communities and for organizations serving communities. Work is performed under the regular supervision of the Director of Urban Forestry Consulting Services at PlanIT Geo.

PRIMARY RESPONSIBILITIES OF THE POSITION:

Planning
- Implements the Urban Forestry Consulting Services' iterative planning process.
- Supports the review of city code, policies, standards, and procedures and provides recommendations.
- Conducts research relating to global, regional, and localized issues, challenges, threats, and opportunities.
- Coordinates and conducts consultations, meetings, and interviews with project stakeholders.

Analysis

- Reviews, analyzes, and summarizes tree datasets such as inventories and canopy assessments.
- Conducts comprehensive data analysis including measuring program successes and failures toward achieving goals; identifying and addressing program opportunities, challenges, and weaknesses; and preparing regular reports.

Outreach & Engagement
- Facilitates project meetings, presentations, and community outreach strategies including public surveys, project website content, social media and press release content, virtual and in-person public meetings, and other sessions.

Strategies
- Creates tree maintenance, planting, and removal priorities and budgets for projects.
- Synthesizes the results of planning efforts to develop realistic and measurable goals and actions.
- Evaluates program budgets and funding opportunities to provide funding strategies for implementing plans.

Writing
- Excels at technical and narrative forms of writing.
- Supports the development of charts, graphs, tables, infographics, and other visualizations of management planning.

Project Management
- Tracks project tasks and total project hours within allotted budgets and strict timelines.
- Maintains open and frequent communication among project team members.

Customer Service
- Able to exhibit customer-centered behaviors and focus on customer needs.
- Strives to provide tailored solutions.

Innovation
- Ability to adapt to new or changed situations and to show flexibility in making improvements in work processes and operations.
- Interacts with both internal and external customers to seek consensus and communicate decisions.
- Stays current with industry trends, resources, and science to improve planning projects.

Other Responsibilities
- Able and willing to travel for project meetings and presentations and conferences. (post Covid-19 pandemic restrictions)
- Exemplifies PlanIT Geo's Core Values in daily activities and demeanor.

REQUIRED SKILLS AND EXPERIENCE:
- Graduation from an accredited college or university with a bachelor's degree in urban forestry, forestry, horticulture, environmental science, landscape architecture, urban planning, or related field; plus two years of related experience.
- Experience and training in urban planning, project management, urban forest

management, tree inventory data collection and management, and tree canopy assessments are desirable but not required.

- International Society of Arboriculture (ISA) Certified Arborist Certification. ISA Municipal Specialist preferred but not required.

DESIRED SKILLS AND NICE-TO-HAVES:

- Knowledge and familiarity with the effective use of computers, equipment and software, including Microsoft Office, ArcGIS, i-Tree Tools, PlanIT Geo's TreePlotter software suite, Adobe Suite, and project management software.
- Urban planning, design, and landscape architecture expertise or experience.
- Knowledge of urban forestry, tree ordinances, forest pest management and arboricultural practices.
- Understanding of forms of municipal government, municipal operations, municipal budget planning, and related.
- Knowledge of innovative and funding mechanisms for urban forest management.
- Knowledge of horticultural and landscape installation and maintenance practices.
- Knowledge of the practical application of green infrastructure, environmental and sustainability practices.
- Familiar with mapping, GIS, remote sensing concepts, and statistics.
- Experience with inventory/asset/work management software.
- Understanding of ecosystem services function, value, and research tools like i-Tree

COMPENSATION:

Base salary commensurate with experience. Company 401K, health insurance, HSA, paid time off, and flex-time offered. PlanIT Geo covers reimbursable expenses. Flexibility to work remotely or from our main office in Colorado.

If you are qualified and interested in applying, please send a 1-page cover letter and 2-page resume to chrispeiffer@planitgeo.com. Applications will be accepted through February 24th. Start date is somewhat flexible.

EQUAL OPPORTUNITY STATEMENT:

PlanIT Geo is an equal opportunity employer that is committed to inclusion and diversity. We take affirmative action to ensure equal opportunity for all applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, Veteran status, or other legally protected characteristics. At present we are only considering candidates resident in and legally authorized to work in the USA. Read our full policy here. Learn more about your EEO rights as an applicant here.